



Bid is due by March 1  
Submit to scampsgymnastics@aol.com

# State Meet Bid Form

## Level 2-5

To be filled out by the meet director

Name of Competition \_\_\_\_\_ Level(s) \_\_\_\_\_ Date(s) \_\_\_\_\_

Host Club Name: \_\_\_\_\_ Club USAG Number \_\_\_\_\_

Name of Meet Director: \_\_\_\_\_ USAG Pro # \_\_\_\_\_

Meet Director's Email: \_\_\_\_\_ Meet Director's Cell: \_\_\_\_\_

Competition Site: \_\_\_\_\_

Competition Site Address: \_\_\_\_\_

Dimensions of Competition Area: \_\_\_\_\_ Type of Seating: \_\_\_\_\_ Spectator Capacity: \_\_\_\_\_

Number of Parking Spaces: \_\_\_\_\_ Parking Cost: \_\_\_\_\_ Do you have a separate room for judges? Y/N Room for Coaches? Y/N

Do you have two separate areas for awards? Y/N

Equipment Supplier Name: \_\_\_\_\_ (Attach copy of contract)

Number & Type of Equipment to be used

Vault \_\_\_\_\_ Bars \_\_\_\_\_ Beams \_\_\_\_\_ Floor \_\_\_\_\_ 6' x 60' Tumble Strip \_\_\_\_\_ Boards \_\_\_\_\_

Electronic Scoring System: \_\_\_\_\_ Score Entry Devices: \_\_\_\_\_

Score Display Devices: \_\_\_\_\_ Back-up Display Devices: \_\_\_\_\_

What type of emergency personnel will be available on site: \_\_\_\_\_

### Meet Director Experience

Were you ever Meet Director for a meet outside your own facility? Y/N

If so, please list last 2:

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level(s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Were you ever Meet Director for a state meet? Y/N

If so, please list last 2:

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

If you have never run a state meet or invitational outside your own facility, list last 2 largest meets conducted in your own facility.

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Explain how you will be supplying workers for set-up, score entry, timers, and who will be responsible for assigning and training them.

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### Hotels in the Area

Hotel Name: _____	Number of Rooms _____	Distance to Meet Site _____
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Hotel Name: _____	Number of Rooms _____	Distance to Meet Site _____

### State Meet Acceptance Agreement

I understand that upon acceptance of this bid by the USA Gymnastics Wisconsin State Administrative Committee, I understand the following:

- State meets are under the jurisdiction of the SAC.
- Complete bids must be submitted by the due date. If not, the meet will be open for bidding for one week to any club in the state. Incomplete bids will not be accepted.
- State meet logos need to be approved by USA Gymnastics - Branding info is on the state website
- **Meet information must be sent to the SACC by Sept 1 for approval for posting**
- Meet information must be posted online and emailed to clubs by October 1
- Once entries are received, age groups must be approved by SACC.
- Medals must be labeled with placements.
- Banners for team are awarded for 1<sup>st</sup> -3<sup>rd</sup> Place. 4<sup>th</sup> place through 50% team awards must be approved by SAC
- Meet format, equipment, and equipment layout must be approved by SAC
- Schedule must be approved by SACC before posting or distribution.
- Proscore is used to assign athletes to groups, but then a random draw must be done with the SACC to assign age groups to sessions and starting events for each group. Send Proscore Transfer File to SACC before the draw.
- Proscore must then be used to randomize the athletes within each group after the starting event draw is complete
- Final Schedule must be posted the Tuesday after the last qualifier
- Results must be posted upon completion of each session.
- Financial Statement must be sent to the SACC within 60 days of completion of the meet.

I certify that the above information is accurate. I am Meet Director Certified and agree to the following guidelines listed above, in Wisconsin Rules & Policies, and USA Gymnastics Rules and Policies in the conduct of this meet. Failure to abide by this agreement may result in removal from all state meet hosting rotations and/or loss of hosting an upcoming compulsory season qualifier.

Printed Name of Meet Director: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Meet Director: \_\_\_\_\_